PRIVACY POLICY

CURRENT VERSION:	2026
LAST REVIEWED:	OCTOBER 2026
NEXT REVIEW DATE:	OCTOBER 2027
APPROVED BY:	ACT MASTERS HOCKEY COMMITTEE

ADOPTED BY ACT MASTERS HOCKEY: 27 OCTOBER 2026

Preamble

The protection of personal information is important to ACT Masters Hockey. ACT Masters Hockey is committed to respecting individual's privacy and the protection of personal information.

This document sets out how ACT Masters Hockey may collect, hold and use personal information. By providing your personal information to ACT Masters Hockey (either directly or through an affiliated organisation), you consent to its use, storage and disclosure in accordance with this Privacy Policy.

We will treat the information and paperwork acquired with the level of sensitivity required with the Australian Privacy Principles, relating to the Commonwealth Privacy Act 1988.

Why does ACT Masters Hockey collect personal information?

"Personal information" is information or an opinion (including information forming part of a database), whether true or not, and whether recorded in material form or not, about an individual whose identity is reasonably apparent, or can be reasonably ascertained, from the information or opinion.

ACT Masters Hockey collects personal information in order to properly and efficiently carry out its functions, including to provide you requested products and services, and to facilitate the provision of marketing and promotion services that may be of interest to you.

ACT Masters Hockey uses personal information only for the purposes for which it was provided and for directly related purposes (unless otherwise required by or authorised under law). We may state a more specific purpose at the point we collect your information.

If you do not provide us with the information that we request, we may not be able to provide you with our products or services.

What personal and sensitive information does ACT Masters Hockey collect?

Personal Information

"Personal information" is information or an opinion (including information forming part of a database), whether true or not, and whether recorded in material form or not, about an individual whose identity is reasonably apparent, or can be reasonably ascertained, from the information or opinion.

The information collected by ACT Masters Hockey about a particular person will vary depending on the circumstances of collection. It may include, but is not limited to, a person's contact details (name, email and/or postal address, phone number), date of birth, gender, sporting/coaching qualifications or communication history with ACT Masters Hockey.

Sensitive Information

"Sensitive information" is a type of personal information that also includes information or an opinion about an individual's racial or ethnic origin, political opinions, membership of a political association, professional or trade association or trade union, religious beliefs or affiliations or philosophical beliefs, sexual preferences or practices, criminal record or health, genetic information or disability.

If it is reasonably necessary in the circumstances, ACT Masters Hockey may also collect sensitive information such as your medical history, disability background or racial or ethnic origin.

Sensitive information is afforded a higher level of privacy protection than other personal information. Where you provide sensitive information to ACT Masters Hockey, you also provide consent to ACT Masters Hockey collecting it in accordance with this Privacy Policy, unless you tell us otherwise.

How does ACT Masters Hockey collect and hold personal information?

Information may be collected when you:

- become a member of ACT Masters Hockey;
- become a member of a hockey club or other body which is a member of, or affiliated with, ACT Masters Hockey (ACT Masters Hockey Affiliate);
- subscribe to any publication of ACT Masters Hockey, including electronic publications;
- are selected or nominated for representation in an ACT or Canberra; indoor or outdoor masters representative hockey team;
- provide details to ACT Masters Hockey or an ACT Masters Hockey Affiliate in an application, consent form, survey, feedback form or incident report;
- enter personal information into, or agree to having your personal information entered into, one of ACT Masters Hockey's online systems or databases or by completing a form at an ACT Masters Hockey site;
- access the ACT Masters Hockey website or a website of an ACT Masters Hockey Affiliate;
- contact ACT Masters Hockey via email, telephone, fax or mail or engage with ACT Masters Hockey via social media;

- participate in any program, activity, competition or event run by ACT Masters Hockey or an ACT Masters Hockey Affiliate;
- purchase tickets to a hockey or sporting event from ACT Masters Hockey or an authorised agent;
- purchase merchandise, products or services from ACT Masters Hockey or an authorised agent or licensee;
- are elected or appointed to the Board or a committee of ACT Masters Hockey; or
- apply for employment or a volunteer position with ACT Masters Hockey or an ACT Masters Hockey Affiliate.

Personal information may also be collected where ACT Masters Hockey is required to do so by law (for education, child protection, work health and safety laws, charitable collections, medical treatment or other legislation in Australia).

Providing information

If you do not provide some or all of the information that we request from you, this may affect ACT Masters Hockey's ability to communicate with you or provide the requested products or services.

By not providing requested information, you may jeopardise your ability to participate in programs or competitions or apply for employment or volunteer positions with ACT Masters Hockey or an ACT Masters Hockey Affiliate. If it is impracticable for ACT Masters Hockey to deal with you as a result of you not providing the requested information or consent, ACT Masters Hockey may refuse to do so.

Collection from third parties

In some circumstances, ACT Masters Hockey collects information from ACT Masters Hockey Affiliates or other third parties.

Examples of such third parties could include, without limitation, Hockey ACT, Hockey Australia, Hockey Masters Australia, Australian Sports Commission, Australian Olympic Committee, the Australian Sports Anti-Doping Agency, the Australian Institute of Sport, the various State and Territory Institutes and Academies of Sport, the Australian Commonwealth Games Association, Affiliated Clubs, non-affiliated hockey organisations or government and law enforcement bodies as required by law.

Information storage and protection

ACT Masters Hockey stores information in different ways, including in paper and electronic form.

Much of the information we collect from members and players is added to ACT Masters Hockey's (ACT Masters Hockey) Database. When your information is entered into ACT Masters Hockey database, the information may be combined or linked with other information held about you by Hockey Australia and Hockey ACT. ACT Masters Hockey database is, at request, shared with HACT and HA.

Security of personal information is important to ACT Masters Hockey. ACT Masters Hockey has taken steps to protect the information we hold from misuse, loss, unauthorised access, modification or disclosure. Some of the security measures ACT Masters Hockey use includes strict confidentiality requirements of our members, supportstaff, volunteers, ACT Masters Hockey Affiliates and service providers, security measures for system access and security measures for our website.

How does ACT Masters Hockey use and disclose personal information?

Use

ACT Masters Hockey, and third parties to whom we may disclose personal information in accordance with this Privacy Policy, may collect, hold and use your personal information to:

- verify your identity;
- complete background checks;
- research, develop, run, administer and market competitions, programs, activities and other events relating to hockey or other sports;
- research, develop and market products, services, merchandise and special offers made available by us and third parties including but not limited to our member associations and clubs, other hockey associations or our licensees, suppliers and sponsors;
- respond to emergency situations involving or requiring medical treatment;
- administer, manage and provide you with access to the ACT Masters Hockey website;
- administer, manage and provide you with access to the ACT Masters Hockey Database; and
- keep you informed of news and information relating to various ACT Masters Hockey or hockey events, activities and opportunities via various mediums.

ACT Masters Hockey may use health information to ensure that programs we operate are run safely and in accordance with any special health needs participants may require. Health information may also be kept for insurance purposes. In addition, we may use de-identified health information and other sensitive information, including individual's racial or ethnic origin, to carry out research, to prepare submissions to government, or to plan events and activities.

Disclosure

ACT Masters Hockey may disclose your personal information to a range of organisations which include, but are not limited to:

- ACT Masters Hockey Affiliates and other organisations involved in hockey and sporting programs in Australia;
- our member clubs;
- companies we engage to carry out functions and activities on ACT Masters Hockey's behalf, including direct marketing;
- our professional advisers, including our accountants, auditors and lawyers;
- our insurers;
- relevant sporting bodies such as Hockey ACT Hockey Australia, International Hockey Federation, Australian Sports Commission, Australian Olympic Committee, the Australian Sports Anti-Doping Authority, Australian Institute of Sport, the various State and Territory Institutes and Academies of Sport, the Australian Commonwealth Games Association, various National Sporting bodies, Federal and State Departments of Sport amongst others; and
- in other circumstances permitted by law. In some circumstances personal information may also be disclosed outside of Australia, for example, information disclosed to the International Hockey Federation. In such circumstances, ACT Masters Hockey will use our best endeavours to ensure such parties are subject to a law, binding scheme or contract which effectively upholds principles for fair handling of the information that are suitably similar to the Australian Privacy Principles.

Direct marketing

We will use non-sensitive personal information to provide better services and for marketing purposes (including disclosure of such information to service providers).

If you do not wish to receive e-mail, SMS or posted offers from ACT Masters Hockey, you may advise ACT Masters Hockey at any time by contacting ACT Masters Hockey via the contact details set out in this policy.

Other disclosures

In addition, ACT Masters Hockey may also disclose personal information:

- with your express or implied consent;
- when required or authorised by law;
- to an enforcement body when reasonably necessary; or
- to lessen or prevent a threat to an individual or public health or safety.

ACT Masters Hockey website

When you visit the ACT Masters Hockey website, our systems may record certain information about your use of the site, including the web pages visited and the time and date of their visit. ACT Masters Hockey uses this information to help analyse and improve the performance of the ACT Masters Hockey website.

Policy Review Date

This Policy shall remain in force regardless of its "next review date" and till rescinded by the ACT Masters Committee.